

PEF Resources are available to help you address these issues with management.

Contact the PEF Training & Education, Health & Safety Department at 800-342-4306 ext 254.

And Remember . . .



Parking Safety

Information for PEF Leaders and Members

NY State employees may have parking provided by their agency, either on or off site, or may park in available on street parking. It is critical that you are vigilant in being aware of safety hazards when arriving and leaving your worksite.

If the agency or NYS is responsible for securing employee parking, they must also ensure that these parking arrangements are safe!



Possible risks include:



Slips-trips-falls (STF) — the employer should ensure that holes are filled, trip hazards are eliminated, and ice and snow are promptly removed.



Physical assaults — identifying and mitigating the risks of assaults are part of the employer's responsibility under the NYS Department of Labor's Workplace Violence Prevention Law (12 NYCRR Part 800.6). Under this regulation, the agency, in coordination with Union representatives, must evaluate the risk of assault that may exist at parking areas and the worksite. Workplace Violence Prevention Committees made up of labor and management representatives should conduct a risk assessment of the areas of concern.

The risk assessment should include, but not necessarily be limited to:



Inspection of the parking lot and surrounding areas



Assessment of the lighting



Assessment of access to the lot



Review of relevant incident reports



Review of local crime data from the police

Prevention strategies can include:



Improve lighting



Limit access to the lot



Obtain on-site security



Increase police patrols



Use “the buddy system”



Provide shuttle service/van

If you are experiencing problems in your workplace, notify your PEF steward or other local leadership. Issues should be addressed in the appropriate committees, such as Workplace Violence, Health and Safety, or Labor-Management.

If you or a co-worker are injured due to a parking-related STF incident, file a workplace accident report, and if needed, file a workers compensation claim. If you or a co-worker are a victim of an assault or crime during work hours or on work property (such as a parking garage or lot), file the appropriate police reports, and also the workplace violence incident report appropriate for your agency.