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**** PLEASE POST ****

TO: All PEF Offices
FROM: Human Resources
DATE: November 9, 2023
RE: USW Vacancy

In accordance with Article 23(A) of the PEF/USW Agreement, please be advised that the following vacancy may be applied for in writing:

Position: Health & Safety Trainer II
Location: Region 10 & 11 - NYC
Category: 12 (USW)
Salary: \$67,241.00 – Hiring Rate (minimum)
\$94,625.00 – Step 5 (maximum)
* Salaries above include the downstate adjustment of \$4,087.00 *
PEF retains the right to increase the starting salary based on experience.

In addition, a transportation allowance of \$595/month is provided for this position.

Interested members of staff are invited to submit their resume in writing to:

Office of Human Resources
Public Employees Federation
1168-70 Troy-Schenectady Road
PO Box 12414
Albany, NY 12212-2414
or by e-mail to HR@PEF.org

Qualifications and job description are attached.

cc: Statewide Officers
Regional Coordinators
Trustees
USW 9265 President

NYS PUBLIC EMPLOYEES FEDERATION

POSITION DESCRIPTION

Position Title:	Health & Safety Trainer II
Department:	Health & Safety
Position Summary:	Assists staff and officers in the design and development of a union-based occupational health and safety program, including training sessions and workplace health and safety information network.
Qualifications:	Master's Degree in Industrial Hygiene or a related field plus a minimum of three (3) years related experience. Additional experience may substitute for advanced degree. Two years as H&S Trainer I may substitute for the educational requirement.
Key Functions:	<ul style="list-style-type: none">* In conjunction with field service representatives, assist PEF Divisions in the area of workplace health and safety.* Advise Statewide Officers, PEF representatives and staff on occupational health and safety issues impacting on and related to development of proposed PEF policies and position papers.* Develop training programs, workshops and curricula on health and safety issues, as assigned. <p>Coordinate workplace surveys and walk-throughs aimed at identifying potential hazards and recommending control strategies.</p> <ul style="list-style-type: none">* Work with PEF Training Department on the design and delivery of health and safety sessions and informational materials.* Work with labor and management representatives in planning, developing, and implementing occupational safety and health training programs. <p>Assist in coordinating the development and implementation of a workplace health and safety network.</p> <ul style="list-style-type: none">* Assist in the administration and implementation of any health and safety grants (Federal, State or private) that are received by the Union.* Organize materials for health and safety training sessions.* Coordinate, on behalf of PEF, with organizations and contractors as assigned.* Consistent and reliable attendance.

** Identifies essential function/fundamental job duty.*