

PEF Labor Management Meeting
Tuesday, June 18, 2019
2:00 PM – 5:00 PM
Room 110, Justice Center

Meeting Minutes

Discussion Topics

1) Delmar Risk Assessment Walk Through Results

Replacement for the broken window has been ordered, and the windows with the weathering issues will be re-caulked. Installation is dependent on the weather.

The battery was replaced on the handicap button; will be checked monthly; and a new hardwired button will be installed at a future date.

DASNY has been working on the Call Center door multiple times, and it is currently latching properly.

2) Schenectady Risk Assessment Walk Through Results

Management is waiting for PEF to accept the walk through results. AED in 401 was inspected on March 25, 2019; it just wasn't reflected in the tag. Management is working on updating the inspection tag. Management is aware of the lack of AED in 401; and is currently looking to purchase one for 409.

The sticking rear door in 401 has been brought to the landlord's attention to be repaired.

Facilities is aware of video surveillance issues (all cameras), and is working on a quote for repair or replacement.

Fire evacuation procedures are still not complete. PEF requests that the responsible party be present at the next labor/management meeting to address if the plan is not completed.

3) Driver Notification Language Employee Handbook 4.31

PEF has no concerns about the updated language, "whichever is earlier", to this section.

4) Next Meeting

Thursday, September 12