

PEF LABOR/MANAGEMENT
April 19, 2018
Meeting Minutes

ISSUE:

Requests for recruitment action in DDD Endicott:

1. Request to hire additional Disability Analysts 2's.
2. Request to hire an additional Assistant Program Manager (APM) in Endicott.

New Business: **X**

Number: **1**

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

1. Management agrees that attrition needs to be addressed with new hires. Additional hires will be requested for any additional workloads.
2. Management in Endicott addressed this matter at the local labor/management meeting and does not feel there is a need at this time for an additional Assistant Program Manager. If any Program Manager feels there is a need for an additional Assistant Program Manager based on workload changes, they are free to submit request to DDD Central Administration for evaluation.

Labor believes the current workload in Endicott supports the need for an additional Assistant Program Manager.

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ISSUE:

NYS has indicated that reductions in Federal Funding could result in significant shortfalls in the NYS budget and subsequently affecting NYS agencies. How much is OTDA funding tied to federal dollars? Does OTDA-DDD expect any funding shortfalls for 2018-2019? What steps has OTDA-DDD taken to address any potential shortfalls?

New Business: **X**

Number: **2**

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

Management indicates that the enacted Federal Budget provides sufficient funding to support DDD operations.

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ISSUE:

Does OTDA-DDD have a succession plan?

New Business: **X**

Number: **3**

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

Management addresses back fills due to retirement as needed to address workload needs. DDD Management communicates with SSA on a regular basis regarding anticipated staffing needs.

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ISSUE:

Request for Disability Analysts 3 be assigned to Medical Review in the standard 1 to 8 ratio. DA3s could relieve the current burden on the DA4 (1 to 35 ratio).

New Business: **X****Number:** **4****Old Business:****Number:****INITIATED BY:****PEF** **Management****RESPONSE:**

This agenda item was withdrawn.

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ISSUE:

On March 2, 2018, Labor requested “early departure” due to horrific snow conditions. The request was denied. What does Labor have to prove in order to have this type of request granted; especially when the weather conditions were horrible throughout Upstate NY?

New Business: **X****Number:** **5****Old Business:****Number:****INITIATED BY:****PEF** **Management****RESPONSE:**

Management will go back and look at the numbers throughout the state and will report back to Labor.

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ISSUE:

There has been mice, roaches, and bed bugs on various floors at 40 North Pearl Street. Labor made several requests to management for meetings, bulletin notices, and abatement activities. All requests were granted after unreasonable delay. Labor is requesting that management take reasonable steps to inform employees and resolve all health and safety issues within reasonable time frames.

New Business: **X**

Number: **6**

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

Management agrees that timely notification of any health and safety issue is important.

Management will continue to work with OGS and Building Management to provide timely notification to all employees.

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ISSUE:

Administrative Coordinator positions, internal assignments?

New Business: **X**

Number: **7**

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

Administrative Coordinators are located in all program areas across the state. Employees can opt to go through their Administrative Coordinator or directly to Human Resources with any questions.

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ISSUE:

CLE credits for Brooklyn Administrative Law Judges (ALJ):

When will NYC ALJs get the opportunity to attend training providing CLE credits?

New Business: **X**

Number: **8**

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

Management responded that the legal component of the HOPTI is not enough to justify CLE credits. However, management will make every attempt to make CLE available for other trainings.

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ISSUE:

What is the status of OTDA's decision regarding eliminating the requirement for "known" data subjects to complete an authorization form, pursuant to the Personal Privacy Protection Law (PPPL)?

New Business:**Number:****Old Business:** X**Number:** 1**INITIATED BY:**PEF Management**RESPONSE:**

OTDA will no longer be requesting that known data subjects provide the uses for which they seek their own records, so long as the known data subject does not request that OTDA disclose those records to a third party.

OTDA does not require known data subjects to complete an authorization form, so long as the request is in writing and that the agency can confirm the requestor's identity.

INFORMATIONAL ITEMS

Tentative Meeting Dates:

Thursday, July 12

Thursday, July 26

FENVAL

The following individuals were present at the OTDA PEF Labor/Management Meeting held on April 19, 2018, at 40 North Pearl Street, Albany, NY:

Carl Anderson	Labor
Sharon DeSilva	Labor
Richard Fletcher	Labor
Mickey Heller	Labor
Nancy Holford	Labor
Jennifer Landers	Labor
Matthew McMillan	Labor
LeRod Randolph	Labor
Maddie Shannon-Roberts	Labor
Ryan Stoliker	Labor
Mary Sue Timpson	Labor
Patrick Villarruel	Labor
Deborah Walton	Labor

Dawn Ballenberger	Management
Roy Esnard	Management
Donna Forino	Management
Barbara Guinn	Management
Samuel Roberts	Management
Dan Romero	Management
Tiffinay Rutnik	Management
Jill Shadick	Management
Sam Spitzberg	Management
Gloria Toal	Management
Teri Vazquez	Management