

PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda

ISSUE:

Concerns regarding the Operation of the Agency Level Health and Safety Committee (members, behavior and more).

New Business: **X****Number:** **1****Old Business:****Number:****INITIATED BY:****PEF** **Management****RESPONSE**

Both Labor and Management will have a discussion with their respective parties regarding their concerns discussed at the meeting.

PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda

ISSUE:

Labor is interested in OTDA allowing in-person ergonomic training for all staff.

New Business: **X**

Number: **2**

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

Management and Labor will have a subsequent meeting to discuss ergonomic training programs. Employees are encouraged to access current agency resources on the website as well as individual ergonomic assessments.

http://otda.state.nyenet/psqi/bms/Health_and_Safety/About_Ergonomics.asp

PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda

ISSUE:

What is the ordering process for Ergonomic equipment? What can be done to prevent delays?

New Business: **X**

Number: 3

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

Management acknowledges the delays in some purchases. Purchasing will implement the process whereby ergonomic equipment purchases will get priority status.

PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda

ISSUE:

Endicott Wellness Committee was ended without discussion by the new Program Manager. Labor is interested in restoration of the Committee.

New Business: **X**

Number: 4

Old Business:

Number:

INITIATED BY:

PEF Management

RESPONSE:

Management remains open to suggestions for health and wellness activities. Management believes these issues can be addressed through current Health and Safety Committee resources.

PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda

ISSUE:

There is no MOU in place for the Endicott EAP Program. When can Labor expect to finalize this program?

New Business: **X**

Number: 5

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

Management will follow-up to ensure the appropriate EAP agreement is in place. In the meantime, EAP Services are being provided by DOL EAP representative.

**PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda**

ISSUE:

Can the DDD/OTDA Disability Analyst 3 promotional exam be given as originally scheduled?

New Business: **X**

Number: 6

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

The issue has been resolved. Agenda item withdrawn at Labor's request.

PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda

ISSUE:

Labor is interested in having OAH travelling ALJs receive phones with internet access for many reasons: notification of malfunctioning hearing equipment (called Mercom) and overall health and safety concerns.

New Business: **X****Number:** **7****Old Business:****Number:****INITIATED BY:****PEF** **Management****RESPONSE:**

Management's response is that communication through voice-to-voice guarantees messages are received clear and understood. State phones are available for all traveling ALJs. Those phones should be turned on, charged, functioning and answered. ALJs can use these phones to call Albany if equipment is not operating. Management responded that current phones meet operational need. Labor is requesting that Management contact all ALJs when they are aware that MERCOM is not functioning.

PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda

ISSUE:

OAH travelling ALJs are interested in receiving writing days associated with their calendar days. One writing day per Hearing Calendar.

New Business: **X**

Number: 8

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

As a general matter, OAH strives to schedule one writing day for each hearing day. ALJs can address any concerns with their supervisor.

**PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda**

ISSUE:

Labor is interested in receiving written responses regarding resolutions of filed and investigated BHR complaints for all parties involved.

New Business: **X**

Number: 9

Old Business:

Number:

INITIATED BY:

PEF **Management**

RESPONSE:

PEF will offer language for the type of notification they are requesting. Management is not inclined to provide such notice.

PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda

ISSUE:

Discussion of the Department of State Personal Privacy Protection Law (PPPL) Advisory Opinion, which states that OTDA cannot ask a known data subject to sign an authorization request to receive copy of their personnel records.

New Business:**Number:****Old Business:** **X****Number:** **1****INITIATED BY:****PEF** **Management****RESPONSE:**

Management will take the information back and review it.

PEF LABOR/MANAGEMENT
November 15, 2017
Meeting Agenda

ISSUE:

Labor is interested in receiving a copy of OTDA's Affirmative Action Plan.

New Business:**Number:****Old Business:** **X****Number:** **2****INITIATED BY:****PEF** **Management****RESPONSE:**

Management announced the issuance of a statewide strategic action plan on diversity inclusion. Details are forthcoming.

INFORMATIONAL ITEMS

Labor announced that on November 26th Ryan Stoliker will be taking over representation of OTDA.

FUNNY

The following individuals were present at the PEF Labor/Management Meeting held on November 15, 2017, at PEF Headquarters, 1168 Troy-Schenectady Road, Latham, NY:

Carl Anderson	Labor
Tara Bentley	Labor
Sarah Betancourt	Labor
Sharon DeSilva	Labor
Richard Fletcher	Labor
Mickey Heller	Labor
Caitlin Janiszewski	Labor
Jodi Kaminski	Labor
Jennifer Landers	Labor
Ryan Stoliker	Labor
Mary Sue Timpson	Labor
Deborah Walton	Labor

Donna Forino	Management
Barbara Guinn	Management
Chuck Latham	Management
John Nieckarz	Management
Samuel Roberts	Management
Tiffinay Rutnik	Management
Eric Schwenzfeier	Management
Jill Shadick	Management
Sam Spitzberg	Management
Jessica Vaughn Tolle	Management