

PEF - Department of Labor
August 16, 2017
Room 544 10:00 a.m.

1. Welcome/Introductions
2. Commissioner/Executive Deputy Commissioner's Comments
 - A. Status of Agency staffing
 - B. Changes with new Federal Administration
3. Division of Administration and Finance
 - A. Division Update
 - B. Finance/Budget
 - 1) Federal:
 - a) Update on Trump's proposed \$2.5 billion in cuts reducing funding for job training programs benefiting seniors and youth. Any impact on our programs/processes due to this?
 - b) Wagner-Peyser
 - c) What areas specifically will president's budget cuts impact?
 - d) DOL contact for PEF Lobbyist-joint efforts
 - 2) State
 - 3) UI Trust Fund Status
 - 4) Monthly Position Allocation vs. Spending by Division, including if applicable:
 - a) Changes in FTEs.
 - b) Planned fills and promotions.
 - 5) Current staffing by Division:
 - a) Provide any information on attrition plans.
 - b) Count of employees by division permanent/hourly (in separate columns).
 - c) Number of hourly LSRs and Employment Counselors vs. number of permanent LSRs and Employment Counselors (Personnel)
 - 6) Excel Spreadsheet showing all current PS&T members at DOL.
 - 7) Excel Spreadsheet showing current listing of hourly PS&T employees at DOL.
 - 8) Changes in the list of lease expiration dates
 - C. OER
 - 1) Downstate Public Transit Crisis and related NYC area staff tardiness
 - D. Personnel
 - 1) Any plans for new titles, reclassification or earmarking of existing titles, redefining job descriptions/duties, or other changes to a title?
 - 2) LSR Transitional exam
 - a) Special Transitional LSR exam for long term hourly employees
 - 3) Canvass Process
 - a) Can canvass process of current employees be done through email?
 - b) Job postings- Is it still Department policy to post all available positions?
 - 4) Status of new hire orientation training
 - a) Who (Union member) will Personnel and LEAD be contacting to gauge availability/interest in participating in new hire orientations? What list/information will be used?
 - b) Update on notification to local PEF leaders about new PEF staff being hired.

- 5) Personnel contacts
 - a) Update on main Personnel phone number being listed on Intranet
- 6) Boiler Inspector- update on review for hazard pay
- 7) Performance Evaluation Appeal Boards

D. Technology/Miscellaneous

- 1) File sharing drop for Labor Standards and other possible Investigator positions who work frequently outside of the office
- 2) OITS spreadsheet/database tracking DOL IT requests and timeliness of resolution
- 3) Printers- availability of
- 4) Unsupported equipment- what happens to it?

4. Unemployment Insurance Division

- A. Division Update
- B. Results of Glendale TCC LEAN survey
- C. Update of RFP for mainframe
- D. Integrity Unit- update on case management system/use of UBWR for assignments
- E. Dummy DOL website for staff
- F. NMD's- Can hearing wording be placed on NMD outside of field for determination wording?

5. Research and Statistics

- A. Division Update

6. UI Appeal Board

- A. Division Update

7. Division of Employment and Workforce Solutions (DEWS)

- A. Division Update
- B. Update on the Manager and SLSR promotions.
- C. WIOA Update

8. Worker Protection-Division Updates

- A. Safety & Health
 - 1) Division Update
- B. Public Work
 - 1) Division Update
- C. Labor Standards
 - 1) Division Update
- D. Special Investigations
 - 1) Division Update
 - 2) Productivity Standards- employee input
- E. Division of Immigrant Policies and Affairs
 - 1) Division Update
 - 2) List of titles- competitive and non-competitive

HANDOUTS

Budget Section:

1. Federal, State Budget, UI Trust Fund Status Update
2. Monthly Summary Position Allocation & Spending by Major Division
3. PEF Count of Employees by Division
4. Permanent Employees (provided by Personnel)
5. PEF Hourly Employees (provided by Personnel)
6. Leases
7. Number of Hourly vs Permanent LSRs & Employment Counselors by office location and division (3.E #3) (provided by Personnel)

UI Section:

8. Initial Claims (provided by Research & Statistics)

2017 MEETING SCHEDULE:

November 29