

AGENDA

PEF Labor Management Meeting
Tuesday, August 16, 2016
9:30 AM – 11:30 AM
Room 136, Justice Center

Discussion Topics

1) Employee Handbook – Outside Activity

Management provided PEF with language changes for 4.21 Financial Disclosure and 4.22 Outside Employment or Activity. PEF will get back to Management regarding the language changes.

2) Onboarding for new staff

PEF reported that things are going well.

3) OT MOU for eligible PEF staff outside call center

PEF will submit language regarding OT bids outside the Call Center.

4) Update MOU agreement for VPPS 1, 2, & 3 and block scheduling agreement for Call Center

Discussion was had about the need to update MOU for VPPS 1, 2 & 3 particularly as it relates to a tie breaking method for seniority for shift bidding and OT. Discussion was also had about formalizing a block scheduling agreement which would utilize seniority across titles.

PEF will submit language to Management regarding MOUS.

5) Break Times in the Call Center

PEF addressed concerns about break times in the Call Center.

Management agreed to discuss with Supervisors first the importance of assuring that staff be able to take breaks in most situations consistent with operational needs.

PEF will revisit this issue at the next Labor/Management meeting and provide feedback.

6) **Updates on Health and Safety Reviews**

The Rochester and Glen Falls office walkthroughs were conducted. No major health and safety issues at this time. PEF is awaiting Management's official results.

7) **Next Meeting Dates:**

Thursday, October 20th at 3:00 pm

Thursday, January 26th at 3:00 pm