

PEF - Department of Labor
February 24, 2016
Room 544 10:00 a.m.

1. Welcome/Introductions
2. Executive Deputy Commissioner's Comments
3. Agency Wide Issues/Updates
 - A. Status of Agency staffing
4. Budget
 - A. Federal:
 - B. State:
 - C. UI Trust Fund Status:
 - D. Most recent Monthly Position Allocation vs. Spending by Division as it pertains to the Divisions below:
 1. Include information on the changes in FTEs.
 2. Planned fills and promotions.
 - E. Current staffing by Division:
 1. Provide any information on attrition plans.
 2. Count of employees by division permanent/hourly (in separate columns).
 - F. Excel Spreadsheet showing all current PS&T members at DOL.
 - G. Excel Spreadsheet showing current listing of hourly PS&T employees at DOL.
 - H. Have there been any changes in the list of lease expiration dates provided at the last meeting?

New Business

1. Unemployment Insurance Division:
 - A. Division Update.
 - B. Update on staff hiring and promotions.
2. Research and Statistics:
 - A. Division Update.
3. Division of Employment and Workforce Solutions (DEWS):
 - A. Division Update
 - B. Update on the Manager and SLSR promotions and Center Staffing
 - C. Update on REA Grant- specifically date of application due
4. Safety & Health:
 - A. Division Update.
5. Labor Standards:
 - A. Division Update.
 - B. Update on existing task forces

6. Public Work:
 - A. Division Update.
7. Division of Immigrant Policies and Affairs:
 - A. Division Update.
8. Special Investigations:
 - A. Division Update.
9. UI Appeal Board:
 - A. Update on Board.
 - B. Update on the Implementation of the Amelioration Plan including sharing member counseling memos with entities outside of NYSDOL
10. Miscellaneous:
 - A. Statewide and Local L/M Committees
 1. Meeting schedules/minutes
 2. Intranet Posting
 - B. Microsoft Office for PC and Mac Home Use- is L memo being issued?
 - C. Any plans for new titles, reclassification or earmarking of existing titles, redefining job descriptions or job duties, or any other change or modification of a given job title?
 - D. Inability of staff to obtain timely responses regarding benefits/other questions from Personnel Staff

HANDOUTS

Budget Section:

1. Federal, State Budget, UI Trust Fund Status Update
2. Monthly Summary Position Allocation & Spending by Major Division
3. PEF Count of Employees by Division
4. Permanent Employees
5. PEF Hourly Employees
6. Leases

UI Section:

7. Initial Claims

2016 MEETING SCHEDULE:

February 24, 2016 – 10:00 A.M. - Room 544

June 1, 2016 – 11:00 A.M. – Room 544

August 24, 2016 – 10:00 A.M. – Room 544

November 30, 2016 – 10:00 A.M. – Room 544