

**PEF DOL Statewide Labor Management/S&H Meeting
November 18, 2021
Minutes**

PEF	MANAGEMENT
Scarlett Ahmed – co-chair	Geoff von Bieberstein – co-chair
Robert Wright	Mark Cutturini
Cathy Okenica	
Bill Clingersmith	
Veronica Foley	
Jose Medina	

I. Introductions

II. Review of previous minutes – There was one small edit requested. The change was made, and they were later posted to the intranet.

III. Labor Management topics:

A. PEF requests discussion of telecommuting and reasonable accommodation requests pertaining to childcare and parental care concerns – If a child is quarantined and a parent is not and if the employee has the ability to work from home, we have been advising program managers to allow the employee to work from home. If for some reason program is not allowing the parent to work from home, have them contact Employee Relations.

PEF asks if there will be leeway in working from home in regard to inclement weather? Management states that GOER oversees reporting change due to weather. Management suggests that PEF reaches out to GOER about alerting staff earlier regarding a reporting change. DOL has also had issues with administrative staff trying to come into the office just before a reporting change occurs. PEF notes that they will reach out to GOER.

B. PEF requests a discussion of DOL hourly concerns, in light of the DOL commitment letter – PEF thanks management that there will be some movement on this item. PEF also notes they look forward to finding ways of having steadier funding streams which would allow for more permanent staff. PEF requests a list of PEF hourlies who have been made permanent in the last year and a half. Management will speak with personnel to see if this information can be provided.

IV. Health & Safety topics:

A. PEF requests discussion regarding PPE for DOL titles – After some walk-throughs there were concerns regarding whether the disinfectant is strong enough, the type of masks used and if people are trained to use them and the use of the disinfectant. PEF requests training for PPE for field staff and staff interfacing with the public. Management states that the disinfectant used is appropriate for COVID. Management will ask for sheets on the products used for

cleaning and give to PEF. PEF requests products that are not a spray and multiple glove sizes.

B. Development and implementation of LEAP (Local Emergency Action Plan).

Many plans are outdated – OEM is working to updates these with onsite management. Plans have been updated for 199 Church, Dunkirk, Fulton, Lockport, Bond Street and Peekskill. LEAP updates are in progress for Union Street Rochester, 163 West 23rd Street, Main Street Buffalo, Elmhurst and Endicott.

C. Development and implementation of AED plans. Many plans are outdated –

AED plans are in the works for Main Street Buffalo, Elmhurst, and Endicott.