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**** PLEASE POST ****

TO: All PEF Offices
FROM: Human Resources
DATE: August 28, 2026
RE: USW Vacancy

In accordance with Article 23(A) of the PEF/USW Agreement, please be advised that the following vacancy may be applied for in writing:

Position: Health & Safety Specialist
Location: Region 8 – Albany, NY **OR** Region 4 – Syracuse, NY
Category: 12 (USW)
Salary: \$70,391.00 – Hiring Rate (minimum)
\$100,912.00 – Step 5 (maximum)
PEF retains the right to increase the starting salary based on experience.

In addition, a transportation allowance of \$290/bi-weekly is provided for this position.

Interested members of staff are invited to submit their resume in writing to:

Office of Human Resources
Public Employees Federation
1168-70 Troy-Schenectady Road
PO Box 12414
Albany, NY 12212-2414
or by e-mail to HR@PEF.org

Qualifications and job description are attached.

cc: Statewide Officers
Regional Coordinators
Trustees
USW 9265 President

NYS PUBLIC EMPLOYEES FEDERATION

POSITION DESCRIPTION

Position Title:	Health & Safety Specialist
Department:	Health & Safety
Position Summary:	Assist staff and officers in the design and development of a union-based occupational health and safety program, including training sessions and workplace health and safety information network.
Qualifications:	Master's Degree in Industrial Hygiene or a related field plus a minimum of three (3) years' related experience. Additional experience may be substituted for advanced degree.
Key Functions:	* In conjunction with field services' representatives, assist PEF Divisions in the area of workplace health and safety. * Advise Statewide Officers, PEF representatives and staff on occupational health and safety issues impacting on and related to development of proposed PEF policies and position papers. * Coordinate workplace surveys and inspections aimed at identifying potential hazards and recommending control strategies. * Work with PEF Training Department on the design and delivery of health and safety sessions and informational materials. * Facilitate the network of Joint Health & Safety Committees by providing training, advice, and support. * Coordinate the development and implementation of a workplace health and safety network. Conduct research relating to health and safety hazards faced by PEF members. * Function as staff liaison to the joint Health and Safety Committee. * Coordinate the administration and implementation of any health and safety grants (Federal, State or private) that are received by the union. * Provide assistance to staff assigned to health and safety. * Coordinate PEF's involvement with State and national efforts to promote worker health and safety. Coordinate for Labor Relations staff activities related to occupational health and safety matters. * Consistent and reliable attendance. <i>* Identifies essential function/fundamental job duty.</i>