



2024 PEF Election Appeal Response

1. _____
Respondent Name *Full Home Mailing Address*

2. _____
Cell Phone Number *Agency*

Instructions: Refer to the enclosed copy of the PEF Election Rules and see the reverse side of this form for specific instructions. In the space provided below, **briefly** respond to the charges as appropriate. Use additional blank sheets only if necessary. You may attach notarized witness statements or other exhibits to document your statement. Either type or print your response. Upon completion, have your signature notarized, and send two (2) copies of the completed form and attachments to the PEF Elections Committee **at the above address within 15 working days from notification of the appeal that was filed against you**. Provide a clear, concise and legible rebuttal. Use of excess verbiage detracts from understanding the issues.

3. I have received the appeal petition filed against me and the following statement is my response to the complaint:

Use additional sheets only if necessary

4. Remedy Sought: _____
 _____ being duly sworn, deposes and says that they are the appellant above named
Respondent Name
 therein, which fact(s) they know to be true, except as those matters alleged on information and belief, which matters they believe to be true.

5. _____
Signature of Respondent (handwritten only, digital signature not accepted) *Date*

THIS FORM MUST BE NOTARIZED BELOW _____

Sworn to me this _____ day of _____, 2024

 Notary Public

For Committee Use Only:

Date Received: _____ Received By: _____ Appeal # _____

Disposition: _____

2024 PEF Election Appeal Response Instructions

1. Immediately contact the PEF Elections Committee for the 2024 PEF Election Rules if you did not receive one with the charges. This will assist you in responding to the charges. Ensure that the filing deadline meets the time limit outlined in the 2024 PEF Election Rules, otherwise the petition will be ruled invalid. If the latest example of a violation is part of a series of events, indicate that the actions are continuous so that earlier occurrences can be cited, and not ruled invalid.
2. All documents relating to your response should have the case number referenced. This is the number that appears in the upper right-hand corner of the appeal petition. The number starts with the year of filing, followed by a number indicating the order in which the appeal was received (e.g., 24-14).
3. Provide a clear, concise and legible rebuttal. Use of excess verbiage detracts from understanding the issues.
4. Provide documentation to rebut the charges. Remember, it is the responsibility of the appellant to prove the charges, but you can help your case with signed witness statements and attributed documents.
5. You must perform your own investigation. The committee meets and reviews paperwork relating to the charge and does not have the resources to interview witnesses or research documents.
6. Once the committee reaches a decision, it is final. Further recourse is through an Executive Board appeal. The procedure for this is outlined in the 2024 PEF Election Rules.
7. For further instructions please call the PEF Elections Committee at 1-800-342-4306.