



New York State  
**PUBLIC EMPLOYEES**  
**FEDERATION, AFL-CIO**

COMMITTEE USE ONLY

- Photo enclosed
- Statement enclosed

P.O. Box 12414  
 Albany, New York 12212-2414

# CANDIDATE DIRECTORY & INFORMATION SHEET

In absence of this form a candidate's name will appear on all election material and ballots as received by PEF payroll reports. All candidates are requested to fill in the form below and send it to the PEF Election Committee at PEF Headquarters as soon as possible.

Although totally voluntary, it is important for the committee to have this information as soon as possible so that receipts and other mailings to candidates can be quickly processed. The deadline for receipt of this form is 5:00 p.m., April 24, 2024.

Thank you for your cooperation.

CANDIDATE'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

WORK LOCATION \_\_\_\_\_

JOB TITLE \_\_\_\_\_

AGENCY \_\_\_\_\_ WORK PHONE \_\_\_\_\_

PETITION ID# \_\_\_\_\_ PEF REGION \_\_\_\_\_

**Petition ID** number consists of up to the first four letters of your first name and up to the first four letters of your last name EXACTLY AS THEY APPEAR ON YOUR PAYCHECK and the first five numbers of your home zip code.

CANDIDATE FOR POSITION OF \_\_\_\_\_

Check one:  Slate - Indicate Slate Name \_\_\_\_\_  
 Independent

YEARS OF STATE SERVICE \_\_\_\_\_

## Specifications for Candidate's Statement and Photograph

1. Handwritten and faxed statements will not be accepted.
2. Statement and photograph may be submitted by the following methods:
  - a) Email (**PREFERRED**): completed form, candidate statement (typed in the body of the email or attached as a Word document) and headshot photo (saved as .JPG file) emailed to 2024Elections@pef.org.
  - b) Mail: completed form, typed candidate statement and headshot photo submitted via postal mail to the PEF Elections Committee at the address at the top of this form. Please print name on back of photo. Photographs will **NOT** be returned.

3. **Maximum** length of statements (**Spaces count as characters**):

Statewide Officer.....1,584 characters  
 Regional Coordinator.....1,285 characters  
 Executive Board.....942 characters

4. Any statements exceeding these space limitations will be cut off at the end of the last full sentence that can be accommodated.
5. Statements will be published only for those candidates in contested races. Automatically elected candidates will be listed separately.
6. Photograph specifications: Please provide head shot only. All photos will be reduced to the size listed below for the appropriate office.

Statewide Office.....1 1/2" x 2"  
 Regional Coordinator.....1 1/2" x 1 1/2"  
 Executive Board.....1" x 1 1/2"

***This form must be received by the PEF Elections Committee at PEF Headquarters on or before 5:00 p.m. on April 24, 2024.***

ALL MATERIALS WILL BECOME THE PROPERTY OF THE PEF ELECTIONS COMMITTEE.